Purpose

The degree audits purpose is to provide the student an analysis of degree requirements for a particular degree, major, minor, or concentration. It is a tool to assist the student and advisor in monitoring the student's progress towards a degree.

Steps

Follow these steps to request a degree audit.

- 1. Log in to Student System.
- 2. Click on "Student"
- 3. Click on "Student Records"
- 4. Click on "Degree Audit"
- Degree Audit Class Schedule View Test Scores Dlick Run Audit to run an audit against your latest degree program. If you need to run you arrow key to select from your degree program records. Audits". These audits display only those audits Submit an Audit Run a Degree Audit (redLantern). View Submitted Audits Choose from a list of previously submitted audits GLUE TL/LUCE Audit > Submit an Audit Home > Student Records > Dec Incomplete Requirements Only or Complete finds row 1,000 ist All Requirements ~ Run Audit

Find out I

ncomplete Requirements Only Complete Requirements Only

Note: If you would like to view and audit YOU previously submitted click on "View Submitted

5. Click on "Submit an Audit"

that you have submitted. 6. For the 'Select Degree Program', it is recommended that you use the default "Latest (all)" so that you get the full picture of requirements met/no met. However, you do have three other option of displaying the audit; List All Requirements,

7. Click "Run Audit"

Requirements Only.

- 8. Run Audit page is displayed, click on "view submitted audits" to view the audit. If it has not completed running nothing will display.
- 9. From the View Submitted Audits page, click on the link **under View Link**.

View Degree Audits	
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Idit that you just submitted, please wait a few minutes for it to finish	Below is a list of available audits at this time. If you do not see the a