

Government Department Checklist for Grading Written Work

Student Name _____

[2012 - 2013]

Course/Semester _____

Grading Standards

- A – Distinguished
- B – Superior Work
- C – Satisfactory
- D – Passing but not satisfactory
- F – Failure

Paper Structure

- I. Introductory Paragraph
- II. Body of the Paper
- III. Conclusions
- IV. Standards and Expectations for Grammar and Composition (see Uniform Code of Notation)
- V. Formatting
- VI. Citations and Bibliography

Criteria

DIA T s (5) 2 (1) 1 (P a r a) 8 (M) 3 (2) 9 6 (a) B D C s 0 0 9 D r a f t E d i t (W) a F D 8 (s) 2 0 e x B D 8 (5) T B n (1) 2 2 (c) J. 0 0 5 4 1 0 0 1 3 3 (4) M G 1 4 9

Uniform Code of Notation for Grammatical Errors