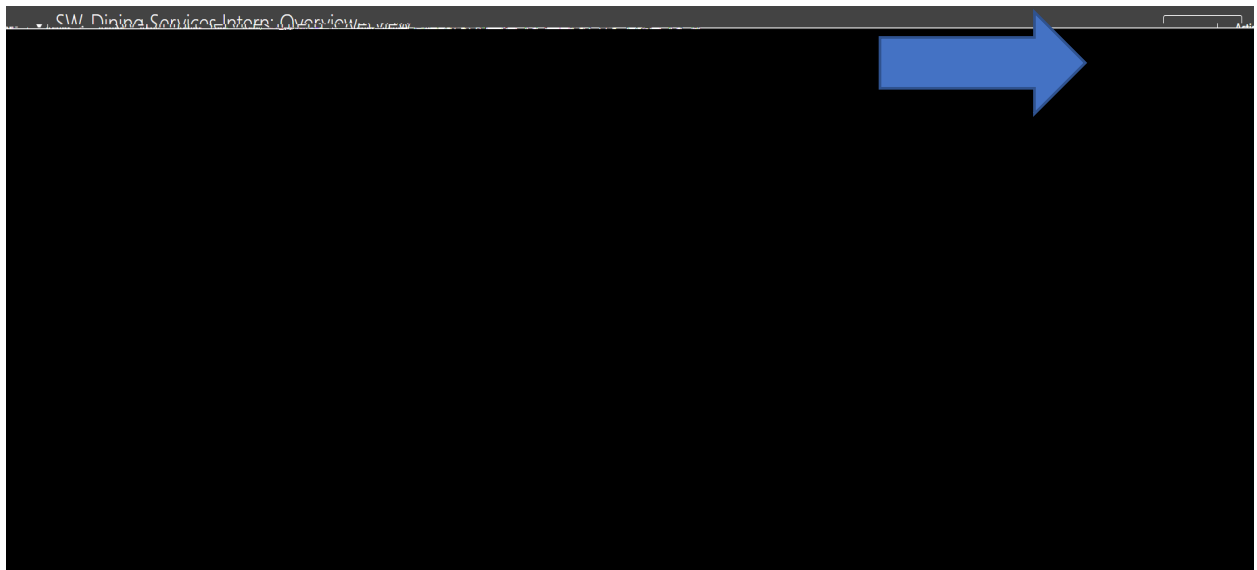


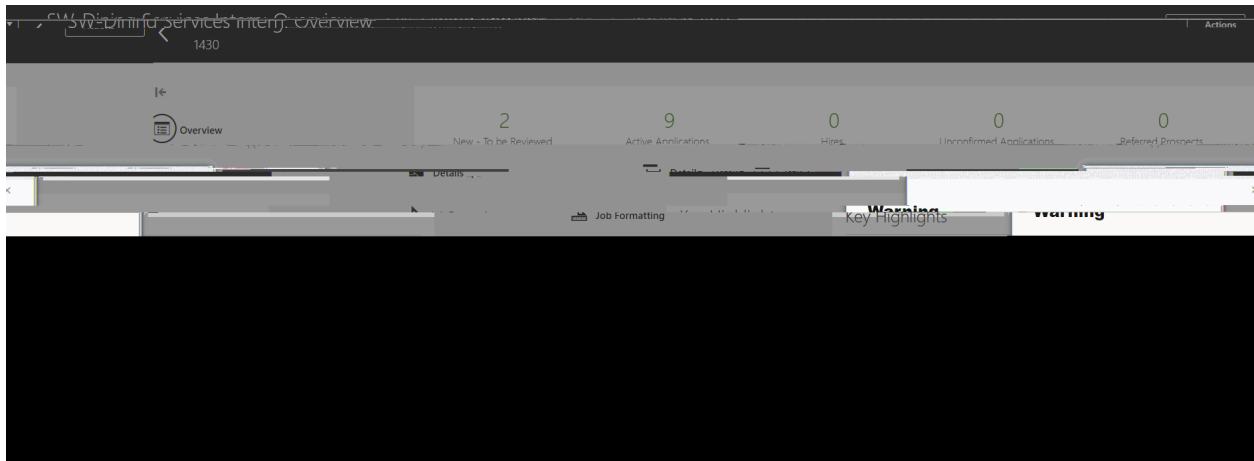
Closing a Job Posting to stop applicants from applying



If you would like to close this job, click on the actions choice and a drop down box should appear.



Select Fill Job Requisition and a pop-up box similar to what is shown below should appear.



Click on yes and you should get another pop-up box that appears and says that the job requisition has been filled.