CAPT CALENDAR 2015-2016

All dates refer to the 2015-2016 Aladmy(Ca)(AbAll)(A) [Ther4vis A) [Th

JULY

 Chair sends CAPT Calendar, CAPT Operating Code, and TAC Operating Code to Office of the Dean of Faculty and Vice President for Academic Affairs (DOF/VPAA) for inclusion in department

Deadlines for September

September 1

- Candidates for tenure submit names of referees inside the Skidmore community to the chair of CAPT.
- ADOF informs CAPT of any special arrangements regarding chairs or personnel committees in tenure cases.

September 7

- The Chair of CAPT sends a letter listing tenure candidates for the year to the President with a copy to the DOF/VPAA and ADOF.
- The Chair of CAPT requests letters from chairs, full-time faculty members (and those

December 4

• DOF/VPAA announces appointments to endowed chairs.

December 11

(Last day of classes)

• ADOF notifies department chairs regarding tenure recommendations;

3

• In case of a disagreement